

Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
Brecon Road
Hay-on-Wye
HR3 5DY

01497 808019
townclerk@haytowncouncil.gov.uk
www.haytowncouncil.gov.uk



Draft Minutes for the meeting of Hay Town Council on Monday 1st April 2024 at **6.00pm**
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Teams platform

1. Apologies for absence

Present: Cllr F Howard, Cllr R Golesworthy, Cllr S Morris, Cllr J Morgan, Cllr G Williams, Cllr J Prothero, Cllr P Jenkins.

Also present: Clerk C Bunton.

Apologies: Cllr G Ratcliffe; Cllr J Hall, Cllr A Powell, Cllr W Bielska; Cllr A Bielski.

2. Declarations of Interest & Code of Conduct

AP – The Warren, Hay Woodland Group

FH – HADSCAL, Cheesemarket, Castle Trust, The Warren & proposed cycleway, Christmas lights testing, North Wier Trust, Gwynne's Almshouses, Tourist Information, Clifford Primary School, Hay Summer Show, Hay Swimming Pool.

RG – The Warren, Hay Swimming Pool.

JP – Hay Woodland Group, Member of St Mary's Church.

SM – 1st Hay on Wye Scout Group, Radnor Explorers, Hay Summer Show, Country Supplies & Post Office.

JM – HADSCAL, Hay Woodland Group, Hay Warren Anglers, Repair Café.

PJ – Hay Primary School, North Wier Trust.

AB – Repair Café.

WB – Chemist.

GW – Hay & Brecon Farmers, Payroll.

3. Questions from Members of the Public

None – However it was noted that 14th April would be Father Richard's last sermon. It was noted that he has served the community for over 20 years and HTC would like to get him something to say thank you. Unanimously agreed. RG to sort.

4. Minutes of the meeting dated 4th March 2024.

Agreed as a true and accurate record and signed

5. HTC AM

Discussed options for May's Annual Meeting and normal full Council meeting. It was agreed that the first full Council meeting would happen after the Annual Meeting on 13th May. 6pm Council Offices.

6. Annual Reports

Precis to be with Wye Local by 12th so to CB by 10th May.

7. Fly tipping Warren Close

Has not yet been removed. CB contact Powys CC last month, no reply. CB to contact again and ask when this is going to be dealt with.

8. Community Car Parking during Festival

Cricket Club	Tuesday 28 th May	Wednesday 29 th May
Youth Club & PTFHay	Saturday 25 th May	Sunday 26 th May
Football Club	Friday 24 th May	Sunday 2 nd June
Bowls	Monday 27 th May	Friday 31 st May
Hay Summer Show	Thursday 30 th May	Saturday 1 st June

It was noted that no one has been assigned to Thursday 23rd May. This is to be offered to Black Mountain Lions Club.

9. Bailey Walk Embankment

A complaint has been received from a member of the public regarding the development of an individual on a section of the Bailey Walk Embankment. Communication has started with the individual and non native invasive species have been removed. JM & FH to meet.

10. Welsh Water Licence - Gliss

CLlr Williams declared an interest.

There has been no response from Welsh Water. CB to follow up. HTLGI has contacted Hay & Brecon Farmers about going through their land instead of over the Gliss.

11. Subcommittee Reports / Minutes

a) Finance

- I) Recommendation: All orders through accounts to be emailed /called in by Clerk. Eg Jones' and Huws Gray.
Proposed PJ Seconded JM

Unanimously agreed.

- II) Recommendation: To subscribe to OVW for 24/25
Proposed RG Seconded PJ

Unanimously agreed.

- III) Recommendation: to accept David Jones Accountancy as internal auditors for this year
Proposed JP Seconded PJ

Unanimously agreed.

- IV) Recommendation: To put out to tender in the following year:
Toilets Maintenance advertise in April
Payroll clerk advertise in April
Insurance research in July
Toilet Cleaner advertise in August

- V) Date of next meeting – To be confirmed.
- b) Estates
- I) Cemetery
We have asked for an official hand over and photo opportunity, waiting on confirmed date and time from Powys CC. Possibly 9th April, added HTC Cllrs to the names awaiting confirmation. Arrange a photographer once date confirmed.
 - II) Estates survey
Concerns raised that in Warren Close a homeowner has extended his property onto HTC land. Has lined up with Gipsy Castle not with Warren Close boundaries. Form completed. CB to write and express concerns.
Concerns raised regarding when grass cutting will start. JM to follow up.
 - III) Car parking area.
JM, AP, RG & SM to meet before next full council meeting to discuss and outline plans and to advertise tender. It was noted that the left grass has all been cleared by Bowls Club. Thank you to the Bowls Club.
 - IV) Date and time of next meeting - TBC
- c) Premises
- I) Clock Tower Toilets
Not 24hr due to the level of vandalism. Quite a few problems with the card reader.
 - II) Oxford Road Toilets
Paddlegates are sticking often. Notemachine workmen are leaving the gates open. 1 Toilet block in last month. Meeting Transforming Towns next week.
 - III) Pavilion
Lights are being fitted next week, heater removed from Office is now up and working in the Pavilion. Member of Hay ST Mary's football club was met with on Good Friday, concerns we raised over level of cleanliness and state of repair in the changing rooms. He has completed some repairs. Weekly the facilities to be checked. Letter to be sent to all users groups that use the changing facilities. To have cleaned properly would be £60 however football previously stated they would keep on top of it. Would like a response within a week.
CB to ask OVW on status of Council, is it deemed as a business regarding new recycling law.
 - IV) Date and time of next meeting - TBC
- d) Communications
- I) Banner
Banner was shown, everyone was happy.
 - II) Annual reports deadline extended to 10th. Please get them in.
 - III) Date and time of next meeting – TBC.
- e) Events
- I) Fantastic job of the Easter event. Was attended by approximately 220 young people. Well done to everyone that helped plan. Big thank you to all organisations and the castle for allowing it. Very well attended. Advertising was not that much. Have a few improvements to make for next year. We have received a number of Thank you messages from the participant organisations. Extra Thank you to Cllr Jade Hall and Gay on Wye.

- II) Discussed possibility of noticeboard at the playground. JM to look into.
- III) Date and time of next meeting – TBC

12. Report of the Clerk / RFO

i) Bank Reconciliations

Previously circulated. No questions were raised.

Mop, bucket, hard broom and soft broom to be purchased.

Recommendation for change in Standing Orders to remove the necessity to advertise tenders through newspapers and advertise in future through the website and social media.

Proposed PJ Seconded FH

Unanimously agreed.

ii) Major Correspondence

a) Tree Felling. – A number of complaints were received that OTM were felling a tree that had nesting birds in it. Powys CC have been requested that they notify HTC of any tree felling within HTC boundaries. OTM have also been requested to notify HTC. A number of trees have been marked with red spots around the town.

b) Swimming Pool Committee letter of request for help. FH and RG declared an interest. Swimming Pool is in a dire state and there is no money. The Trustees will be asking a number of organisations within Hay. Requesting a quick short term help to get the pool up and running.

SM Proposed £500 and to be reviewed at a later date. Seconded PJ

Unanimously agreed.

13. Report from County Councillor

None – apologies sent.

14. Reports of HTC Representatives:

- a) Gwynne's Almshouses - none.
- b) Dial a Ride – none.
- c) Dyfed Powys Police – Email that Trudy has not been very well. Cllrs are aware that property that backs onto the school were broken into at the weekend and garden equipment was stolen. Horsebox was stolen from Llyswen.
- d) Hay School Governors – JM has resigned as a Governor. It is Powys CC responsibility to provide an LEA Governor. HTC support the resignation and will not be providing an alternative.
- e) OVW – meeting next week in Llyswen
- f) Cheesemarket – none.
- g) Hay2Timbuktu – none.
- h) BBNP – none.
- i) Chamber of Commerce – Meeting next week for a walk around for potential wifi blocks. Project can go ahead without HTC approval. Concerns were raised that the Chamber does not encompass the whole town and are not an elected body.
- j) Hay Summer Show – Very good turn out at the Castle event, fruit machine was enjoyed by all. Will be requesting the donation from the Council to ensure everything can move forward.
- k) Hay Markets – none.

l) Hay Youth Club – none.

15. Date and time of next meeting:

Monday 13th May after Annual Meeting on 13th May

Meeting closed 8.06pm

Fiona Howard