Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
Brecon Road
Hay-on-Wye
HR3 5DY

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Agenda for the meeting of Hay Town Council on Monday 1st July 2024 at 6.00pm
in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Teams platform

1. Apologies for absence

2. Declarations of Interest & Code of Conduct

3. Questions from Members of the Public

    a) Cycle Racks
    b) Jo Jenkins

4. Minutes of the meeting dated 3rd June

5. Mill bank

6. Bus Network

7. Training Policy & Surveys

8. Community Engagement Policy

9. Mayoral Chain

10. Potential source of community funding.

11. Subcommittee Reports / Minutes
    a) Finance
        I) Reserves Policy
        II) Training
        III) Asset Register
        IV) Date of next meeting
    b) Estates
        I) Cemetery

II) Car parking area
III) Estates survey
IV) Tennis Courts
V) Bailey Walk planting.
VI) BBNPA funding, riverside steps etc..
VII) Login Brook footpath.
VIII) Gypsy Castle play area.
IX) Bathing water status.
X) Stolen carvings.
XI) Dragon carving.
XII) Fly tipping Warren Close.
XIII) Litter picking update from PJ.
XIV) Date and time of next meeting

c) Premises
I) Clock Tower Toilets
II) Oxford Road Toilets
III) Pavilion
IV) Date and time of next meeting

d) Communications & Events
I) D – Day 80th Anniversary
II) Hay Summer Show
III) Hay Standard at events
IV) Date and time of next meeting

12. Report of the Clerk / RFO
a) Major Correspondence
i) Oxford Road Toilets
b) Bank Reconciliations

13. Reports of HTC Representatives:
a) Gwynne's Almshouses
b) Dial a Ride
c) Dyfed Powys Police
d) One Voice Wales
e) Cheesemarket
f) Hay2Timbuktu
g) BBNP
h) Chamber of Commerce
i) Hay Summer Show
j) Hay Markets

14. Date and time of next meeting:

Claire Bunton
Clerk to the Council

General Data Protection Regulations (GDPR) 2018

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: townclerk@haytowncouncil.gov.uk or by calling 01497 808019. Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has

Reserves Working

				Reserve Balance	71,234.67	*From Annual Return*

Type	Reserve	Target	Time Frame Reserve (years)	Estimated Years Remaining	Balance
G	Elections	7,000.00	1	0	7,000.00
G	Contingency 6 Months Net Running Costs (1)	32,884.50	1	0	32,884.50
E	Pavilion	60,000.00	25	5	10,450.06
E	Toilets	20,000.00	10	2	3,483.35
E	Children's Park	100,000.00	10	2	17,416.76
					71,234.67

Contingency Calculation (1)	Total Expenditure	96,453.00	*From Annual Return*
	Non Precept Receipt	-30,684.00	*From Annual Return*
	Annual Running Costs	65,769.00	
	6 Months Running Costs	32,884.50	

Bank Reconciliation as at 26th June 2024

Current account balance	£52,723.07
Projects account balance	£13,842.00
Savings account balance	£15,349.93

Sub Committee	Resource	Precepted amount	Current Spend / Income
Income	Admin		**28702.50**
	Toilets		**5453.27**
	Rental		**324.00**
Income Total			**34479.77**
Finance	Admin	28216.00	5526.28
	Reserves	0.00	0.00
	Professional Fees	4910.00	1446.00
Finance Total		**33126.00**	**6972.28**
Premises	Toilets	29932.00	7445.94
	Pavilion	11800.00	2986.53
	Admin	1000.00	352.68
Premises Total		**41732.00**	**10432.47**
Estates	Car Park	1500.00	0.00

	General	4100.00	1322.54
	River Path	12000.00	0.00
	Play Park	0.00	0.00
	Cemetery	3600.00	0.00
Estates Total		**21200.00**	**1322.54**
Events	Lights	3000.00	0.00
	Summer Show	3000.00	3000.00
	Other Events	250.00	0.00
Events Total		**6250.00**	**3000.00**
Communications	Communications	1100.00	421.00
Communications Total		**1100.00**	**421.00**

Correspondence List June 2024			
When	What	Who	How
Numerous	Planning Registers	BBNP	Email
Numerous	Planning decisions	Powys CC	Email
Numerous	Sanitary waste & products	PHS	Email
Numerous	Temporary Road Closures	Ian Mills	Email
Numerous	Town & Community Council	Monika Rogowkska	Email
Numerous	Town Wifi	Various	Email
01/06/2024	Op Scoyney	PSCO Trudy Davies	Email
01/06/2024	Book Swap	PSCO Trudy Davies	Email
03/06/2024	A number of issues	Powys CC	Email
03/06/2024	Invoice	Metrorod	Email
04/06/2024	Biodiveristy Training	OVW	Email
04/06/2024	Offas Dyke Race	Allison Joyce	Email
05/06/2024	Introduction	Clerk, Clifford	Email
05/06/2024	Electoral Services	Powys CC	Email
05/06/2024	20 MPH Zones	Ken Skates MS	Email
07/06/2024	Invoice	British Gas	Email
07/06/2024	Advert	Welsh Blood Service	Email
10/06/2024	Community Transport	OVW	Email
10/06/2024	Coop Community Event	Christina Resch	Email
11/06/2024	Sales marketing	PHS	Email
11/06/2024	Code of Conduct Training	OVW	Email
11/06/2024	Tidy Wales	OVW	Email
11/06/2024	Withdrawal of LDP	BBNP	Email
12/06/2024	Historic Towns Trust	BBNP	Email
12/06/2024	Multi Location Meetings	OVW	Email
12/06/2024	Internal Auditor Report	Owen Jones Accountants	Email
13/06/2024	Toilets	Alistair Morelli	Email
13/06/2024	Audit Timetable	Audit Wales	Email
14/06/2024	Innovative Practice Conference	OVW	Email
14/06/2024	Safer Recruitment	Locality Networks	Email
15/06/2024	NRW Update	Glasbury Hay Alliance	Email
17/06/2024	Information Compliance	Powys CC	Email
17/06/2024	Shared drive folders	Locality Networks	Email
17/06/2024	Invoice	Payroll	Email
18/06/2024	Outside Tap	Sheppards	Email
19/06/2024	Biodiversity	OVW	Email
19/06/2024	Cycle racks	Colin Lavelle	Email

19/06/2024	Green Prescribing	OVW	Email
20/06/2024	B&R Area Committee	OVW	Emil
21/06/2024	Hay Summer Show	Hay Summer Show	Email
21/06/2024	Open Event	Foodbank	Email
21/06/2024	Tennis	We do Tennis CIC	Email
21/06/2024	Wye Roadshow	Speak up Roadshow	Email
22/06/2024	Historic Water charges	Bowls Club	Email
24/06/2024	Minibus parking	Hay Festival	Email
24/06/2024	Quote	Danfo	Email
24/06/2024	Grant application	Transforming Towns	Email
24/06/2024	Community Engagement	Neighbourhood Watch	Email
24/06/2024	WW update	COC	Email
25/06/2024	Objection to wind farm	Cllr P James	Email
25/06/2024	Payroll	Marion Lally	Email
25/06/2024	NRW	Ken Perry	Email
26/06/2024	Consultation	OVW	Email
26/06/2024	Meeting	Chamber of Commerce	Email