

Hay Town Council

Hay Town Council
Council Offices
Recreation Facilities
Brecon Road
Hay-on-Wye
HR3 5DY

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Agenda for the meeting of Hay Town Council on Monday 1st December 2025 at 6.00pm in the Council office, Brecon Road, Hay on Wye, HR3 5DY.

Please note, under the new Local Government and Elections (Wales) Act 2021, Councils are required to provide access to remote meetings for members of the public and the press. If you would like to access the meeting remotely, please see details at the bottom of the agenda on how to join via the Teams platform

1. Apologies for absence.
2. Declarations of Interest & Code of Conduct.
3. Questions from Members of the Public.
4. Minutes of the meeting dated 3rd November and 25th November.
5. 50 years Independence of Hay.
6. Social Media and Engagement plan.
7. Safety.
8. Town Plan.
9. Mobile Dentist.
10. Cllr Renumeration.
11. Town Crier.
12. Report from County Cllr.
13. Gipsy Castle Development.
14. Christmas Meal.
15. Possible Projects for 2026
 - a. Black Lion Green – seated area.
 - b. New carving for 50 years of Independence. – Eg Green man with Richard's face on it or carving of open book.
 - c. Asset transfer for Recreation Facilities.
 - d. Consultation Brecon Road Play Area.
 - e. Consultation Pavilion.
 - f. Easter Event.
 - g. Remembrance 2026.
16. Cllr Projects
 - a) Play Area Team – update & grand opening
 - b) Allotments
 - c) Town Enhancements
17. Subcommittee Reports / Minutes
 - a) Finance

- b)
 - i) Precept
 - Estates
 - I) Estates survey
 - II) Watkins Trough – booked.
 - III) RoSPA
 - 1. 4 base swing, has come to the end of its working life. Approx. £5k to repair with new matting. Recommendation to investigate new 4 bay swing in next precept.
 - 2. Recommendation: Get a couple of A4 signs saying under refurbishment for next year.
 - 3. Recommendation: Temporary repair Dig out and get rubber matting urgently with top soil for broken mats
 - IV) Duty of Care Tree Survey – submitted and approved.
 - V) Environment Act 2016 – Section 6 Reporting & duties.
 - VI) Recommendation: All sub coms are responsible for their own budget and can re-allocate funds as needed if surplus.

- C) Premises
 - I) Clock Tower Toilets
 - II) Oxford Road Toilets
 - a) Development
 - III) Pavilion

18. Report of the Clerk / RFO

- a) Major Correspondence
 - i) BT Kiosk phone
 - ii) Access for Cash
 - iii) Bus Stops

19. Reports of HTC Representatives:

- a) Gwynne's Almshouses
- b) Dial a Ride
- c) Dyfed Powys Police
- d) One Voice Wales
- e) Cheesemarket
- f) BBNP
- g) Chamber of Commerce
- h) Hay Summer Show
- i) Hay Primary School

20. Date and time of next meeting:
5th January 2026



Claire Bunton
Clerk to the Council

General Data Protection Regulations (GDPR) 2018

If you would like to attend the meeting virtually, please contact Hay Town Clerk at least one working day prior to the meeting on: townclerk@haytowncouncil.gov.uk or by calling 01497 808019. Please note, any e-mail addresses given by the press or members of the public for the purposes of joining the meeting remotely will be deleted from all Hay Town Council's records directly after the meeting has occurred in order to fulfil Hay Town Council's duty under the GDPR Regulations (2018).

Bank reconciliation as at 26th November 2025

Main Account		<u>2025</u>
Balance at 01/04/2025		53845.29
Unpresented payments September - December		3226.07
Balance at 26/11/2025		5,384.66
Unpresented cheques – lost – written back		-
Balance as per bank statement 26/11/2025		8,610.73
Projects Account		
Balances at 01/04/2025		18970.37
Unpresented payments September - December		1000
Balance at 26/11/2025		5716.83
Unpresented cheque totals		
Balance as per bank statement 26/11/2025		4716.83
Business Saver Account – deposit account		
Balance at 01/04/2025		15519.65
Unpresented payments September - December		
Balance as per bank statement 26/11/2025		63,428.14
Outstanding Invoices		
Water charges		620.72
TOTAL money in bank accounts on 26/11/2025		76,755.70
Working Balance		74,150.35

Reserve	Balance
Elections	5500
Contingency 6 Months Net Running Costs (1)	36684.5
Pavilion	8000
Toilets	6000
Children's Park precept	1965.5
Grants received for Children's park	0.00
Precept & Donations for Allotments	8288.94
Estates Management	8310
	74748.94
End of third bank balance	76,755.70
No Adjusted figure needed	74,150.35

HAY TOWN COUNCIL - Comparison, Last year Actual, this year actual Vs BUDGET/ PRECEPT						
		last year	Last year	This year 25/26 Precept	This year 25/26 Act. Expend	This year 25/26 Act. Income
Division	Detail	2024/25	2024/25		30/09/2025	30/09/2025
Income						
	Income Bank Interest	256.48		250.00		315.16
	Income from Precept	85000.00		95402.00		63602.00
	VAT refund	5544.00		5000.00		3750.23
	Income from Entry Charge - Cash	10138.10		10000.00		8948.45
	Income from Entry Charge - Nayax	8150.96		5000.00		5436.99
	Paid Parking - income	1432.42		1750.00		956.64
	Fishing	400.00		400.00		400.00
	Pavilion Room Hire	1700.00		1500.00		1775.00
	Land Rental	0.00		20.00		0.00
	Play Donations / Grants			0.00		39821.97
	Milk Bar			0.00		810.20
	EV Charger					64.79
	Allotments Donations			0.00		6283.00
	Water from Bowls	1516.14		1500.00		0.00
	Town Enhancements			0.00		0.00
Finance: General						
	Clerk/RFO salary		28558.83	28524.00	17,933.39	
	Stationery/Office costs		357.30	1000.00	799.47	Printer
	Telephone/internet		375.83	400.00	269.71	
	Accountant/Audit Fees / Payroll		1000.00	1500.00	2,897.00	Previous years audits
	Town Crier		185.10	250.00	100.00	
	Town Clock		400.00	400.00	300.00	
	Election costs (Reserve)		0.00	250.00	0.00	
	Insurance		1407.40	1800.00	1,625.67	
	Subscriptions		879.00	500.00	0.00	
	Bank Charges		359.43	200.00	195.44	
	Contingencies		719.38	500.00	0.00	
	Training		668.50	560.00	42.00	
	Expenses (£156 Cllr expenses)		1716.00	1716.00	0.00	
	Additional Cllr Expenses (£44)		0.00	484.00	0.00	
	Legal & Other up front costs		50.00	1000.00	0.00	
	Reserves		2269.36	1000.00	0.00	
	Input VAT		5116.19	5000.00	14,534.30	
Estates						
	Grass Cutting		3538.63	3600.00	1,808.31	
	Maintenance - General		360.88	500.00	531.32	Gliss
	Tree Management		122.00	1500.00	990.00	
	Car Park/Play area Maintenance		0.00	1500.00	570.67	
	Grant to WMG re Dog litter bins		1500.00	1500.00	1,500.00	
	Paid Parking		341.54	500.00	0.00	
	Reserves			0.00	20,362.84	Play project
Premises	Cleaning		14206.83	15000.00	7,579.81	
Toilets	Toilets Maintenance		2932.99	5000.00	2,882.86	
	Water Rates - Oxford Rd		2846.14	1500.00	1,435.96	
	Water Rates - Broad Street		557.64	1000.00	354.70	
	Electricity - The Pavement		1269.03	1200.00	747.87	
	Electricity = Oxford Rd		2769.42	2500.00	1,016.62	
	Rates		3147.20	3200.00	2,544.80	
	Water Pavillion		626.21	800.00	1,626.29	
	Gas Pavillion		2460.42	2000.00	1,041.92	
	Electricity Council Offices		1014.37	2500.00	674.96	
	Electricity Pavilion		1467.65	1000.00	1,298.99	
	Buildings Maintenance		3983.18	5500.00	4,821.00	
	Statutory Testing		352.68	1000.00	226.00	
Events	Christmas Lights		3000.00	1500.00	0.00	
	Easter Egg Hunt			250.00	0.00	
	Hay Summer Show		3000.00	3000.00	3,000.00	
	Remembrance			500.00	660.00	
Communi	Communications & Advertising		183.60	200.00	0.00	
	Website		486.52	500.00	350.00	
	Hay Town Enhancements			3000	0.00	
	Allotments donation & precept			15000	6,711.06	
	Play Areas			5000	38,651.00	Grants received
	Maintenance			5000	2,703.13	
	Defibs			200	32.00	